



Web Communications in Asia-Pacific Central Banks

Hong Kong SAR, 22-23 March 2007

NOTE ON ADMINISTRATIVE ARRANGEMENTS

1. MEETING VENUE AND DETAILS

- “Round Room”, 56/F, Two International Finance Centre (“Two IFC”)
8 Finance Street, Central, Hong Kong SAR
(Please note that the meeting will be taking place in the Hong Kong Monetary Authority’s offices.)
- A name badge, several documents concerning the meeting and a few tourist brochures will be waiting for you upon your check-in at the hotel. For participants who are residents of Hong Kong, the name badge and documents will be sent to your office prior to 21 March 2007.
- For those who are staying at the Island Shangri-La Hotel (“ISH”), on the day of the meeting, BIS staff will meet you in the lobby of the hotel at **08:30** to escort you to Two IFC. If you are not staying at the ISH, please proceed to the meeting venue on your own.
- **It is important that you bring your name badge with you to the meeting as this badge allows you access to the Two IFC building.**
- A meeting folder containing all presentation materials will be provided to you at the meeting.
- Dress code for the meeting is “business attire”.

2. DINNER VENUE

- ❖ Wednesday 21 March at 19:00
“Hutong”, 28/F, One Peking Road, Tsimshatsui, Kowloon
*(BIS staff will meet you in the lobby of Island Shangri-la Hotel at **18:30** to escort you to “Hutong” by bus. Dress code: smart casual.)*
- ❖ Thursday 22 March at 19:30
“Zen & L16”, G/F, Peak Galleria, The Peak
*(BIS staff will meet you in the lobby of Island Shangri-la Hotel at **19:00** to escort you to “Zen & 16” by Peak Tram. Dress code: smart casual.)*

3. LUNCH VENUE

- ❖ Thursday 22 March at 12:30
Upper West Room, 56/F, Two IFC
- ❖ Friday 23 March at 12:30
Upper West Room, 56/F, Two IFC



4. HOTEL ACCOMMODATION

Island Shangri-la Hotel
Pacific Place, Supreme Court Road, Central, Hong Kong SAR
Tel: +852 2877 3838 / Fax: +852 2521 8742
Website: <http://www.shangri-la.com/hongkong/island/en>

5. AIRPORT TRANSFER

(a) Hotel Limousine Service

(Please make a booking for this service on your Registration Form.)

Hotel limousine is available at HK\$730 net per trip. Upon arrival at the airport, please proceed to the Island Shangri-la Hotel Limousine Counter (**B-11, Exit B of Arrival Hall**). The traveling time between the airport and the hotel is approximately 40 minutes. For the return trip, please confirm your departure time (typically 2 hours prior to your flight) with the hotel concierge.

(b) Airport Express (Timetable: http://www.mtr.com.hk/eng/train/ae_timetable_e.htm)

- You can travel from the airport to the city centre by taking the Airport Express train to the Hong Kong Station (one way: HK\$100, round-trip: HK\$180). The train operates at 12-minute intervals and the journey takes approximately 23 minutes.
- From the Hong Kong Station, you can take a short-ride taxi to the hotel; the journey takes approximately 5-10 minutes.
- For the return journey, in-town check-in counters operated by major airlines are available at the Hong Kong Station (just beneath Two IFC), where you can check in luggage and collect boarding pass before catching the Airport Express train to the airport. The in-town check-in service is available one day in advance up to 90 minutes before your scheduled flight.

(c) Taxi

The taxi fare from the airport to Island Shangri-la Hotel will cost between HK\$350–HK\$400 (including tunnel/bridge fees and the surcharge of HK\$5 per piece of luggage). The journey takes approximately 40 minutes.

6. TRAVEL INFORMATION / WEATHER / VISA TO HONG KONG

- You can find the detailed tourist information on the Hong Kong Tourism Board's website (<http://www.DiscoverHongKong.com/eng>).
- March is spring in Hong Kong with temperature ranging from 21°C – 25°C. Please visit the website of the Hong Kong Observatory (<http://www.hko.gov.hk/wxinfo/currwx/fnd.htm>) for the most current information.
- Visitors must hold a valid passport, endorsed where necessary for Hong Kong. For country-specific visa information, please visit http://www.immd.gov.hk/ehtml/hkvisas_4.htm.

7. FOREIGN EXCHANGE / CREDIT CARD

The exchange rate for Hong Kong dollar is HK\$7.8 per US dollar. Currency exchange outlets are available at both the arrival and departure halls of the airport as well as in major hotels and banks. All major credit and ATM cards are widely accepted in Hong Kong.

8. MEETING SECRETARIAT

Ms Candy Louie
Senior Event Manager and Protocol Officer
Bank for International Settlements, Representative Office for Asia and the Pacific
78/F, Two International Finance Centre, 8 Finance Street, Central, Hong Kong SAR
Tel: +852 2878 7101 / Fax: +852 2878 7123 / E-mail: candy.louie@bis.org